# **Customer Training Checklist and FAQ**

Thank you for registering for a Lydey Automation training seminar. This document will help you get the most out of your training sessions, and help us deliver a superior training experience.

## What the Presenter will need (if training happens at your location):

In order to provide your attendees with the most immersive and engaging training session, we will need the following, provided by you (if we're doing your training at your location):

## WiFi access to the Internet

**Projector or Large Monitor** 

# **Drawing Board or Easel**

## Have your attendees bring their smartphones to the class!

At the end of each training module, attendees will answer questions and get a chance to compete against each other to see who can get the most answers to training-related questions the quickest. It's a great way to challenge your attendees and it's pretty fun as well.

#### When to expect us?

You can expect us to show up 20-30 minutes before your training session will begin. We'll need time to set up our gear and confirm connectivity to the internet, prior to inviting the attendees in.

#### What will attendees get?

In addition to the insightful training they get, they'll also receive a grid pad to take notes with, as well as a laminated reference card that will provide them a reference to use for common formulas and facts to use later on.

### What if you need to reschedule or cancel?

Drop us a note at **training@lydey.com** and we can can work with your salesperson to reschedule your training, or cancel your session outright.